

## **Staff Council Meeting**

### **Minutes 10/6/2023**

Voting Members Attended: Brandon Kight, Treva Johnson, Amber Hodges, Sheila Jacobs, Charlene Blankenship, Diana Cochran, Veronica Cheers, Casey Fountain  
Present by Proxy: Cynthia Reese, Jada Akridge (Armstrong), Ranceince Pollett  
Additional Staff Attended: Tayla Brown

- I. **Call to Order:** 2:01 PM
- II. **Approval of Minutes:** Casey Fountain made a motion to modify the minutes from 6/16 to specify the addition of Tayla Brown as non-voting member to the Council. Treva Johnson seconded the motion and all in favor.
- III. **Updates from the Chair – Brandon Kight**
  - i. **New Hires**
    - a. Mary Grace Winfrey, *PT English Tutor*
    - b. Meyoshi Worthen, *Official Score Keeper-Basketball*
    - c. Princess Middleton, *Official Stat Keeper-Basketball*
    - d. Ashley Starnes, *Assistant Softball Coach*
    - e. Vicky Lieu, *ACE Coordinator-Augusta*
    - f. Malanie Freeman, *Sudie Fulford Learning Center Coordinator*
    - g. Holly Hopkins, *Food Service Worker III*
    - h. Shamonica Oglesby, *Custodian*
    - i. Tyler Alexander, *Custodian*
    - j. Kathleen Adams, *Café Location Supervisor*
    - k. Gracie Richards, *Location Lead Cook*
    - l. Shannon Cummings, *Food Service Worker III*
  - ii. **Promotions**
    - a. Travis Garrett, *Assistant Athletic Director*
    - b. Brandon Kight, *Assistant Director of Financial Aid*
    - c. Sara Young, *Assistant Registrar*
  - iii. **Retirements**
    - a. Cliff Gay, *VP for Business Affairs*
- IV. **Treasurer Report – Brandon Kight**
  - i. Agency Account-\$0
  - ii. Foundation Account-\$4,190.46
    - a. \$105.30 was spent on the Secret Pal reveal.
    - b. No known donations received.
- V. **Special Events Committee – Brandon Kight**
  - i. Holiday Luncheon Dates:  
Augusta – November 29, 2023  
Statesboro – November 30, 2023  
Swainsboro – December 7, 2023

Luncheons will be held from 11 AM to 2 PM.

**VI. Spirit Committee – Sheila Jacobs**

- i. Secret Pal  
Secret Pal for the 2023-2024 academic year has received 19 responses so far.
- ii. Sunshine Club

**VII. Committee of Elections – Amber Hodges**

- i. Council is still awaiting responses from Dr. Whelan for one of the Council vacancies from Academic Affairs.
- ii. Council is awaiting a response from Connie Presas on the remaining vacancy from Academic Affairs. If accepted, Amber Hodges made a motion to nominate Connie for the role of chair of Sunshine Club. Diana Cochran seconded the motion and all in favor.
- iii. Council is awaiting responses from Tifani Pool regarding the Council vacancies from the Statesboro campus.

**VIII. Department News/Upcoming Events – Brandon Kight**

- i. USG Staff Council  
Next meeting: October 25, 2023 at 10:00 AM
  - Brandon should be able to attend. He has the link and can send it to those interested in attending.
- ii. Graduation Gala – TBD by Registrar’s Office

**IX. New Business**

- i. Vacancies
- ii. Updating the By Laws
  - Diana proposed the idea of Staff Council meeting more often than once per quarter. Treva Johnson made a motion to suggest that Council attempt to meet every other month. Diana Cochran seconded the motion and all in favor.

**X. Old Business**

- i. Holiday Luncheon
  - Casey Fountain will investigate the possibility of using SignUp Genius or another form for those wanting to contribute food to the luncheons.
- ii. Professional Development
  - Diana will discuss possible professional development opportunities with Dr. Whelan.

**XI. Announcements**

- i. October 2, 2023, Spring Registration Begins (Group 1)
  - Athletes, Juniors, and Seniors (encouraged to register themselves)
- ii. October 9, 2023, Casino Night at the Country Club
  - Tickets are required and are \$50. Funds will be added to the Foundation account.

- iii. October 10, 2023, USG Benefits Fair
  - 10 AM – 1 PM in the Multipurpose Room
  - No biometric screenings this year.
  - Those interested in a flu shot must sign up with HR before 10/9.
- iv. October 13, 2023, Presidential Investiture for Dr. Schechter
  - RSVP has closed, but those interested in attending can notify Diana Cochran or Dana Wright.
- v. October 14, 2023, Fall Music Festival in Downtown Swainsboro
- vi. October 16, 2023, Spring Registration Begins (Group 2)
  - Freshman, Dual Enrollment, and Sophomores
- vii. October 17, 2023, Astronomy Night
  - 6 PM – 8:30 PM at the Fulford Center
- viii. November 6-10, 2023, Ethics Awareness Week
  - Ethics Training Module
- ix. November 23-24, 2023, Thanksgiving
- x. November 29, 2023, Augusta Holiday Luncheon
- xi. November 30, 2023, Statesboro Holiday Luncheon
- xii. December 2, 2023, Fulford Holiday Celebration
- xiii. December 7, 2023, Swainsboro Holiday Luncheon
- xiv. December 8, 2023, Commencement Ceremony
- xv. December 25-31, 2023, Winter Break (No annual leave required)

#### **Additional Announcements**

- Council members are interested in a SGA sponsored a holiday themed door decorating contest.
- The possibility of a interdepartmental donation contest for the Bobcat Pantry was discussed. Veronica said that donations of easy, microwaveable dinners and frozen dinners are always appreciated. If donating self-care items, those marketed towards men are also appreciated.
- Council members also discussed possible fund raisers to participate in during the luncheon including an ornament creating contest and auction.

#### **IV. Adjournment**

Charlene Blankenship made a motion to end the meeting at 3 PM. Veronica Cheers seconded and all in favor.