

East Georgia State College Foundation, Inc.
June 29, 2020 6:00 PM Via Zoom
AGENDA

(* Indicates attachment)

- Call to order Richard McNeely, Chair
- Invocation
- Approval of minutes* Harriet Ray, Secretary
- Approval of financial statements* Cliff Gay, Treasurer
- Report by Office of Institutional Advancement Norma Kennedy
 - Organization and role of office following retirement of Elizabeth Gilmer
 - Physical location of Office of Institutional Advancement
 - Report on status of campaigns*
- Report by the President Bob Boehmer
 - FY 2020-2021 budget for the college following adoption of budget by Georgia legislature and BOR
 - Fall 2020 return to campus plan
- Information Items Richard McNeely
 - Executive Board Minutes*
 - Report concerning action taken by Executive Committee:
 - Transfer of funds from Real Estate Fund to Morgan House fund Cliff Gay
 - Real Estate Committee update concerning the future of the Morgan House Milton Gray
Angie Williams
- Action Items Norma Kennedy
 - Resolution honoring Senator Jesse Stone on his last day in the Georgia legislature
 - Change of Bylaws concerning the role of VP for Institutional Advancement* Richard McNeely
 - Role now carried out by Associate VP for Executive Affairs
 - Non-renewal of contract with Impact Development Norma Kennedy
- Any New Business
- Adjournment

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MINUTES

- The 6/29/2020 meeting of the EGSC Foundation was called to order at 6:00 p.m. by Richard McNeely, Foundation Chair. There are 22 elected members serving on the Foundation, 3 appointed members and 15 ex-officio members. Nineteen elected members were present for the meeting; a quorum is 12.
- An invocation was provided by Milton Gray.
- A motion was made by Denny Key to approve the minutes from the 3/2/2020 meeting. It was seconded by Matt Donaldson and approved unanimously by the Foundation trustees.
- An overview of the May 2020 financial statements was provided by Cliff Gay, Treasurer. A motion was made by Matt Donaldson to approve the financial statements. It was seconded by Milton Gray and approved unanimously by the Foundation trustees.
- Norma Kennedy, Associate VP for Executive Affairs and Interim Associate VP for Institutional Advancement provided an update on the Office of Institutional Advancement. Following the 4/30/2020 retirement of Elizabeth Gilmer, Institutional Advancement was moved under the President's Office to report to Norma. Some duties have been reassigned to other staff members (Open Records requests are being handled by Mary Smith; scholarship processes by Financial Aid). To facilitate oversight of IA, the offices of several Institutional Advancement staff have been relocated to the Gambrell Center. Norma also reported on the status of fundraising campaigns. Although fundraising efforts have been limited during the COVID-19 pandemic, small increases have been realized in each campaign and efforts will continue.
- President Bob Boehmer introduced new trustees Jennie Wren Denmark and Stephanie Fagler and thanked trustees who participated in the recent Staff Leadership Development program. Congratulations were also extended to Wade Johnson who was recently appointed as President of Durden Banking Company. President Boehmer then provided an update on the college. He anticipates receiving the FY 2020-2021 budget for the college following adoption of a budget by the Georgia legislature and BOR. Additional budget reductions are expected. The Governor eliminated furloughs; If Fall enrollment stays stable, the college should be able to continue frugally this year without having to eliminate any filled positions. However, if state revenues decline due to COVID-19, a mid-year budget cut is possible. Dr. Boehmer also provided an overview of the Fall 2020 return to campus plan and noted that campus will look different due to precautionary measures being implemented (protective face coverings, less students on campus, online and face-to-face class instruction, plexiglass installed in high traffic office areas). Dr. Boehmer also shared that he and his wife, Joyce, will be making a donation to the Foundation to purchase at least one face covering for each student and employee. Foundation members expressed interest in also donating to the cause.
- Informational items
 - Richard McNeely provided an overview of the Executive Board Minutes and action taken by the Executive Committee.
 - Cliff Gay reported on the transfer of funds in the amount of \$4,300 from the Real Estate Fund to the Morgan House fund to reconcile a year-end deficit. The major expense noted was the rewiring of the Morgan House.

- Milton Gray, chair of the Investment/Real Estate Committee, along with Angie Williams, IA staff member who oversees the Morgan House, provided an update concerning the future of the Morgan House. They are working with Greg Stewart, an area contractor who is experienced in historical home renovations and will obtain a quote on what is needed to renovate the interior and exterior of the Morgan House to determine whether it is best to renovate or sell the Morgan House. Prior to Greg's evaluation, additional exterior work (tree removal/trimming) will occur.
- Action items
 - A motion was made by Matt Donaldson, seconded by Donald Jenkins and approved unanimously to issue a resolution honoring Senator Jesse Stone on his last day in the Georgia legislature.
 - A motion was made by Matt Donaldson and seconded by Bill Rogers and Wade Johnson to amend the Foundation Bylaws to specify that the role of VP for Institutional Advancement is now being carried out by the Associate VP for Executive Affairs. The motion passed unanimously. The amended Foundation Bylaws are attached to these minutes.
 - A motion was made by Matt Donaldson and seconded by Wade Johnson to forego renewal of the contract with Impact Development due to budgetary concerns. The motion passed unanimously.
- With no further business, the 6/20/2020 meeting of the EGSC Foundation was adjourned at 7:20 p.m.

Submitted by Harriet Ray, Secretary