10/23/18				PUBLIC SAFETY Compliance Calendar Adopted by President's Cabinet 10/23/18	
Unit	**Position Responsible**	**Compliance Activity**	**Deadline/ Frequency**	**Authority**	**Recipient**
Police Department	Chief	Emergency Action Plan in place; designate representative to lead	Upon request	BOR 6.16 https://www.usg.edu/policymanual/section6/C2689 **revised 4/17/18 and renumbered policy** BPM 20.4.8 http://www.usg.edu/business_procedures_manual/section20/C1598/#p20.4.8_emergency_action_plans	USG Chief of Police or designee;
	Chief/ HR Director	Emergency Response Procedures Flipchart	Annually update and distribute	EGSC procedure	All employees Swainsboro and Statesboro
	Director/ Chief	Annual Security Report (Clery Report)	Annually/ October - crime statistics , report	Jeanne Clery Disclosure of Campus Security Policy and Campus Crimes Statistics Act ("Clery Act"), part of High Education Opportunity Act (HEOA); Violence Against Women Reauthorization Act (VAWA) Clery Reporting Handbook: (2016) https://www2.ed.gov/admins/lead/safety/handbook.pdf	Department of Education (electronic submission of crime statistics); report to all campus and posted on PD webpage
	Director/ Chief	Significant crimes or threats; potential or actual events that may disrupt the institution	As required	BOR 6.15.6 https://www.usg.edu/policymanual/section6/C2688/#p6.15.6_notification_requirements **Revised 4/17/18 and renumbered policy**	USG Chief of Police
	Chief	Annual Emergency Drill	TBD	Per President's request / EAP	
	Chief	Police Department/ Safety and Security policy revisions	Annually	EGSC	EGSC community